

Hospitality Services Booking Form

To be completed by the Conference Organisers:

Receipt Date:

Registration number:

Please fill in the Hospitality Services Booking Form in CAPITAL LETTERS and tick where appropriate. This form is for one delegate only and his accompanying person(s). You are kindly requested to send this form by fax or e-mail to the Conference Organisers **C&C International Group of Companies** Tel.: +30 210 6889100, Fax. : +30 210 6844777 (attn. Hospitality Dept), e-mail (Hospitality Dpt.): eip-hosp@candc-group.com

I. DELEGATE'S DETAILS

Surname:

First name:

Title

(Dr, Mr, Mrs, Ms, other):

Male

Female

Position / Department / Organisation:

Example

Professor/Assistant Dean for Clinical Affairs/ Complete Denture and Biomaterials Departments Medical Center, University of Michigan, Ann Arbor, MI, U.S.A.

Correspondence Address (Street & Nr):

City/Town:

Post / Zip Code:

Country:

Tel. (please include country code):

Fax:

Mobile:

E-mail*:

Please indicate correspondence address :

Work

Home

***Please kindly note that all correspondence will be sent by e-mail.**

II. ACCOMPANYING PERSONS' DETAILS

Surname:

First name:

Male

Female

Adult

Child*

Year of birth*:

III. CONTACT PERSON IN CASE OF EMERGENCY

Surname:

First name:

Mobile:

E-mail:

IV. ACCOMMODATION RESERVATION PROCEDURE

- Please select the hotel and room type of your preference and fill in the required information.
- The duly completed Hospitality Services Booking Form should be forwarded to **C & C International Group Of Companies**, fax +30 210 6844 777 (attn. Hospitality Dept.), e-mail (Hospitality Dpt.): eip-hosp@candc-group.com
- **All room bookings require full payment at the moment of booking.** A letter confirming your reservation will be sent to you by e-mail within three (3) working days from the day your reservation and payment have been received. Should you not receive a confirmation letter within three (3) working days, please contact the Conference Organisers.
- All bookings are considered valid only upon full payment and receipt of the accommodation voucher.
- The Conference Organisers reserve the right, upon delegate's agreement, to transfer the room reservation to a hotel other than the one initially selected in case there are no available rooms.

Available Hotels

HOTEL	CAT.	ROOM TYPE & RATE (per room/night) in EUROS *		CHECK-IN DATE	CHECK-OUT DATE	TOTAL COST
		SINGLE	DOUBLE			
Park Plaza Westminster Bridge London	4* dlx	260€ <input type="checkbox"/>	272€ <input type="checkbox"/>/...../...../...../.....€
St Giles Hotel Central London	3*	145€ <input type="checkbox"/>	145€ <input type="checkbox"/>/...../...../...../.....€
Special Requests:						
Special Dietary Requirements:						

Minimum stay: 2 nights (for the period between 02/12/2010 and 04/12/2010)

*** The aforementioned prices have been calculated based on the current exchange rate (1£ = 0.8102€, 08/06/2010). Actual prices will be calculated based on the exchange rate at the time of booking.**

The abovementioned prices are quoted in EUROS (per room/night) and include:

- Accommodation
- Buffet Breakfast
- VAT

Booking Policy for Hotels in UK

Standard Check-in Time: 14:00 hrs

Standard Check-out Time: 12:00 hrs

For earlier check-in and/or later check-out, please take into account that you may do so upon request and depending on the room availability at the particular hotel. Please bear in mind that there might be an extra charge based on the time of actual check-in or check-out.

IMPORTANT NOTES:

In case of non arrival(s), the hotel(s) reserve the right to release the room(s) within 24 hrs., without further notice, provided that participant(s) have not informed the Conference Organisers about their late arrival(s). No refunds will be made for non arrival(s).

Late arrival(s) and/or early departure(s) (based on the dates of the confirmed booking), will result in the charge of the total room cost(s) and no refunds will be made.

V. CANCELLATION & ALTERATIONS POLICY

- Written cancellations received prior to June 6th, 2010 will receive full refund minus 50€ administrative fee.
- Written cancellations received between July 1st and August 31st, 2010 will be charged with one (1) night stay.
- Written cancellations received between September 1st and October 15th, 2010 will be charged with two (2) nights stay.
- There will be no refund for cancellations received after October 16th, 2010

I agree to the collection and processing of my personal data by C&C International Group of Companies, for the purpose of sending information material (newsletter) in relation to conferences with similar topics as well as promotional and advertising e-mails as part of its advertising policy.

YES NO

“The Conference Organisers of Excellence in Paediatrics reserve the right at any time to change the programme or to cancel or postpone the Conference. In the event of cancellation or postponement, their liability is limited to refunding any fee already paid. The Conference Organisers will notify participants at the address shown on the form of any decision to cancel or postpone. The Conference Organisers strongly recommend attendees take out their own insurance against any losses arising from cancellation or postponement of the Conference or the inability of a participant to attend for any reason whatsoever, and they accept no liability for any loss or damage suffered by any participant or accompanying person or other person whatsoever.”

It should be noted that the data given in this form will not be disclosed to any third parties who are not directly involved in the organisation of the Excellence in Paediatrics nor will it be publicized in any other way.

I hereby confirm that I have read and understood the accommodation booking procedure as well as the cancellation and alteration policy, which I accept without any reservations.

Date..... Signature.....

(Please do not type your name. Original signature is required)



C&C International
Group of Companies

C&C International
Group of Companies
www.CandC-group.com

E. excellence@candc-group.com

T. +30 210 68 89 130

F. +30 210 68 44 777

www.excellence-in-paediatrics.org

1A, Pierias Str, 14451

Metamorfossi, Athens

MEMBER OF



Certified by ISO 9001:2000

