

## Registration and Abstract Submission Form

**In order to submit abstract, at least the presenting author has to be registered to the "Excellence in Paediatrics Conference". This form must be completed and sent together with the abstract.**

Please fill in this registration form in CAPITAL LETTERS and tick where appropriate. This registration form is for one delegate only and his accompanying person(s). You are kindly requested to send this form by fax or e-mail to **C&C International**, Tel.: +30 210 6889130, Fax.: +30 210 6844777, Registrations Department e-mail: [eip-reg@candc-group.com](mailto:eip-reg@candc-group.com)  
You may also register online at: [www.excellence-in-paediatrics.org](http://www.excellence-in-paediatrics.org)

**To be completed by the PCO:**

Receipt Date:

Registration number:

### REGISTRATIONS DATA

#### I. DELEGATE'S DETAILS

Surname:

First name:

Title(Dr, Mr, Mrs, Ms, other):

Male

Female

Position / Department / Organisation:

**Example**

Professor/Assistant Dean for Clinical Affairs/ Complete Denture and Biomaterials Departments Medical Center, University of Michigan, Ann Arbor, MI, U.S.A.

Correspondence Address (Street & Nr):

Organisation

Home

City/Town:

Post Code:

Country:

Tel. (please include country code):

Fax:

Mobile:

E-mail\*:

Social media account(s) (URL) :  /  /

**\*Kindly notice that this field is mandatory, as all correspondence will be delivered via e-mail.**

#### II. ACCOMPANYING PERSON'S DETAILS

Surname:

First name:

Male

Female

Adult

Child

Year of birth:

**A letter confirming your registration will be sent to you within three (3) working days after having received both this Registration Form and your payment. Should you not receive this letter in due time, please contact the PCO.**

#### III. CONTACT PERSON IN CASE OF EMERGENCY

Surname:

First name:

Mobile:

E-mail:

#### IV. HOW DID YOU LEARN ABOUT THE CONFERENCE

Please select one or more of the following options:

|             |                                     |  |
|-------------|-------------------------------------|--|
| 1) E-mail   | 2) Journal / Scientific Publication | 3) Colleague                             |
| 4) Internet | 5) Poster                           | 6) Professional / Scientific Association |
| 7) Industry | 8) Scientific Event                 | 9) Other - Please specify :              |

#### V. VISA REQUIREMENTS

If you need visa invitation, please tick the box

A valid passport is generally required. Citizens of the EU countries or holders of Schengen Visa do not need visa to enter UK (airlines or other carriers require identity card issued by a public authority). For detailed information regarding visa requirements, please visit the website of the UK Ministry of Foreign Affairs: <http://www.ukvisas.gov.uk/en/>

#### VI. REGISTRATIONS (VAT 19% is included)

All prices are quoted in Euros (€)

| REGISTRATION TYPE               | PARTICIPATION TO EXCELLENCE IN PAEDIATRICS 2010 |   |   |
|---------------------------------|---|---|---|
|                                 | Early Registration<br>Until 03 September 2010   | Late Registration<br>04 September 2010 – 26 November 2010 | ON-SITE Registration<br>2-4 December 2010 |
| Full Delegates                  | 590€  | 640€  | 700€                                      |
| Trainees / Young investigators* | 380€  | 430€  | 490€                                      |
| Accompanying Persons            | 110€  | 125€  | 135€                                      |

\* Please note that the reduced registration fee for trainees / young investigators is available for doctors and researchers under 35 years old. Please submit an official document such as ID card indicating your birth date.

#### Registration entitlements:

| Registration fee includes :   | Full Delegates                      | Trainees/Young investigators        | Accompanying Persons                |
|---|-------------------------------------|-------------------------------------|-------------------------------------|
| Participation in all scientific sessions  | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> |                                     |
| Entrance to the exhibition area   | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> |
| Participation in the Opening Ceremony   | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> |                                     |
| Participation in the Welcome Reception  | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> |
| Conference Materials  | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> |                                     |
| Coffee Breaks   | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> |                                     |
| Lunch Breaks  | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> |
| One year subscription to Evidence Based Child Health: A Cochrane Review Journal | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> |                                     |
| City Tour   |                                     | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> |

#### VII. CANCELLATION & SUBSTITUTION POLICY

For written cancellations or substitutions\* received:

| Period   | Administrative fee       |
|--|--------------------------|
| prior to <b>September 3<sup>rd</sup>, 2010</b>                             | NO                       |
| from <b>September 4<sup>th</sup>, 2010 to October 1<sup>st</sup>, 2010</b> | € 60                     |
| from <b>October 2<sup>nd</sup>, 2010 to October 31<sup>st</sup>, 2010</b>  | 50% of registration fee  |
| from <b>November 1<sup>st</sup>, 2010</b>                                  | 100% of registration fee |

All refunds will be processed one (1) month after the conclusion of the Conference.

\* The Registration Form duly filled in, is required for the replacing delegate.

#### VIII. REGISTRATION PROCEDURE

You may pre-register for the Excellence in Paediatrics by forwarding the Registration Form and your payment to the PCO following the deadlines outlined in section V. From November 26<sup>th</sup>, 2010 and onwards, registrations will be accepted only at the Conference Secretariat operating in the Conference Venue.



# ABSTRACTS DATA

If the registered delegate is other than the presenting author, please tick here

## GUIDELINES

### A. Format (please refer to the example overleaf)

Given that the abstracts will be published in the Book of Abstracts exactly in the form they are submitted, authors are kindly requested to adhere to the following guidelines:

- Language: English
- Abstract text word limit: **300** words<sup>1</sup> (names and affiliation details excluded)
- Suggested font: Tahoma, size 10 cpi
- Text justification : full
- Spacing between the title, the author(s) and the abstract text: Single
- Line spacing of the text: Single
- Abstract title typed in UPPER CASE
- Surname(s) of the author(s) typed in lower case preceded by the first name(s) written in full.(e.g. Maria Reynolds)
- The presenting author's name should be in **bold**.
- The affiliation details of all authors [department, institution/hospital, city/town, state (if relevant) and country] should be typed under the names, with the corresponding indices. The affiliations should **NOT** be mentioned in the abstract text.
- The abstract should be divided into the following categories, the titles being typed in lower case and in bold:
  - ❖ **Introduction**
  - ❖ **Purpose**
  - ❖ **Material**
  - ❖ **Methods**
  - ❖ **Results**
  - ❖ **Conclusions**
- The text may include standard abbreviations, tables, diagrams and photographs; as long as they stay within the page margins and that the total amount of words does not exceed the above mentioned limit (300 words).

**The responsibility for accuracy rests with the author**

### B. Submission

#### Via e-mail:

You may send the abstract to the e-mail address [eip-abstracts@candc-group.com](mailto:eip-abstracts@candc-group.com) attaching:

- a) the abstract submission form duly completed and
- b) the abstract in Microsoft Office Word having followed the instructions given above.

#### Via website:

You may submit your abstract by clicking on the Submit an Abstract online at <http://www.excellence-in-paediatrics.org> and completing all required fields. If you should experience any problems with the online submission, please do not hesitate to contact the congress organiser.

**Abstracts submitted via fax will NOT be accepted.**

## XI. TOPICS

Please select the topic of your paper by checking (X) the apposite boxes below:

- |  |                          |                |                          |
|--|--------------------------|----------------|--------------------------|
| ➤ Adolescence Medicine                     | <input type="checkbox"/> | ➤ Pulmonology  | <input type="checkbox"/> |
| ➤ Allergy – Immunology                     | <input type="checkbox"/> | ➤ Rheumatology | <input type="checkbox"/> |
| ➤ Cardiology                               | <input type="checkbox"/> |                |                          |
| ➤ Dermatology                              | <input type="checkbox"/> |                |                          |
| ➤ Endocrinology                            | <input type="checkbox"/> |                |                          |
| ➤ Gastroenterology, Nutrition & Metabolism | <input type="checkbox"/> |                |                          |
| ➤ Genetics                                 | <input type="checkbox"/> |                |                          |
| ➤ Haematology & Oncology                   | <input type="checkbox"/> |                |                          |
| ➤ Infectious Diseases                      | <input type="checkbox"/> |                |                          |
| ➤ Neonatology                              | <input type="checkbox"/> |                |                          |
| ➤ Nephrology                               | <input type="checkbox"/> |                |                          |
| ➤ Neurology-Neurodevelopmental Paediatrics | <input type="checkbox"/> |                |                          |
| ➤ Pharmacology                             | <input type="checkbox"/> |                |                          |

### THEMES ON CHILDREN'S ENVIRONMENTAL HEALTH

- Air pollution
- Neurotoxicants
- Child cancer and environmental factors
- Prevention of road traffic accidents
- Other areas on children's environmental health

<sup>1</sup> For your convenience please note that you can count the words by clicking "Word Count" on the Tools Menu of Microsoft Office Word.

## XII. FORM OF PRESENTATION

Please bear in mind that the Scientific Committee will review all submitted abstracts and decide as to the form of presentation (oral or poster) as well as the topic the abstract will be presented under.

### NOTES

1. Abstracts submitted after **September 10<sup>th</sup>, 2010** will not be accepted.
2. Timely registration and payment for the conference are pre-requisite for **presenting authors**. In order to submit abstract, at least the presenting author has to be registered to the Conference.
3. An author may present one (1) paper only, however he/she may be co-author to more.
4. The author acting as contact person will have been notified about the successful submission of the abstract within three (3) days of the abstracts has being received. In the event that you do not receive such notification, please contact the Professional Congress Organiser.
5. Abstracts previously published (in local or international journals) or presented at international meetings and/or conferences, will not be accepted.
6. If the abstract is accepted for presentation, the author acting as contact person will have received an e-mail notification by **October 11<sup>th</sup> 2010**.
7. Please read carefully and follow the instructions, as incomplete submissions will not be reviewed.

### ABSTRACT WITHDRAWAL

If you wish to withdraw an abstract, please contact the **Professional Conference Organiser (PCO)** before **September 10<sup>th</sup>, 2010**, otherwise the papers will be published in the **Excellence in Paediatrics Conference** abstract book and/ or will be posted on the Conference website.

### ABSTRACT EXAMPLE

AKJSHDKJ AKDHKSJDH AKSHDKAJSHD JHJ IWDB KJHA  
John Smith<sup>1</sup>, Maria Reynolds<sup>2</sup>, Steve Mc Donald<sup>1</sup>  
1. St Mary's Hospital, London, UK  
2. University of East Anglia, School of Medicine, UK  
**Introduction**  
Ababa baba bababa babab ababa bcna anbs anbs ansb anbs ansb anbs ansb na  
**Purpose**  
Ababa baba bababa babab ababa bcna anbs anbs ansb anbs ansb anbs ansb na  
**Material**  
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**Methods**  
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**Results**  
Ababa baba bababa babab ababa bcna anbs anbs ansb anbs ansb anbs ansb na  
**Conclusions**  
Ababa baba bababa babab ababa bcna anbs anbs ansb anbs ansb anbs ansb na

*The Professional Conference Organiser (PCO) remains at your disposal for any further information and/or assistance required.*

I agree to the collection and processing of my personal data by C&C International Group of Companies, for the purpose of sending information material (newsletter) in relation to conferences with similar topics as well as promotional and advertising e-mails as part of its advertising policy.

YES  NO

I hereby declare that I have been informed about and have accepted the rules prevailing the abstract editing and submission procedure for presentation during the **Excellence in Paediatrics Conference**, as well as publication in the proceedings of the **Excellence in Paediatrics Conference** abstract book and/or <http://www.excellence-in-paediatrics.org>.

Date: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_  
day month year

Signature: \_\_\_\_\_

**ABSTRACT SUBMISSION DEADLINE : September 10<sup>th</sup>, 2010**



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www.CandC-group.com

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Metamorfossi, Athens

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